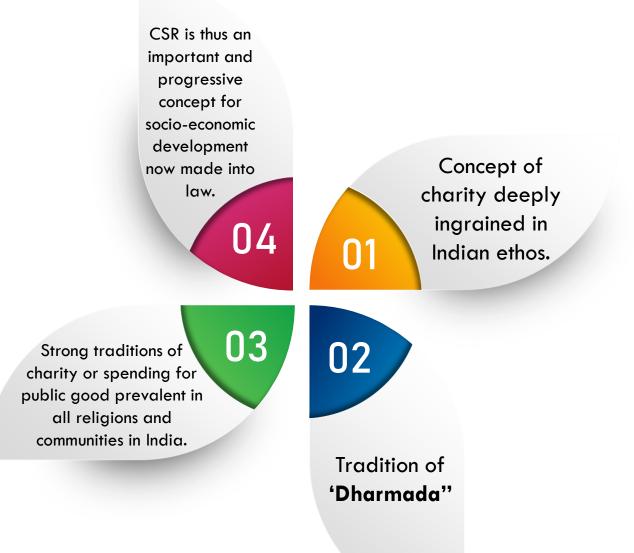


## WEBINAR ON CORPORATE SOCIAL RESPONSIBILITY & RECENT CHANGES



#### **Concept of CSR not new to India**





#### **Background of Law relating to CSR**

No proposal in the Companies Bill when originally introduced in the Lok Sabha.

First time, the suggestion emerged during discussions in the Parliamentary Department Related Standing Committee. The then Secretary, MCA agreed to include a proposal requiring certain companies to constitute CSR Committee and spend 2% of profits on CSR.

The proposal (and later as passed by the Parliament) was based on the principle of 'Comply or explain'

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Later, thinking took a U-turn and the Companies (Amendment) Act, 2019 made CSR spending mandatory.



# An overview of the CSR expenditure by Companies

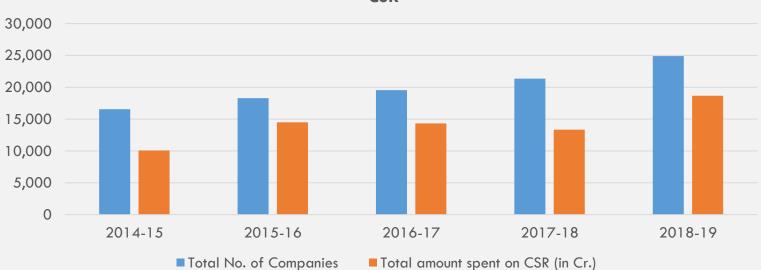


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#### **Overall CSR Contribution**

FY	Total No. of Companies	Total no. of companies liable but not reporting	%age of companies complied with CSR	Total CSR prescribed amount (in Cr.)	Total amount spent on CSR (in Cr.)	Compliance in terms of CSR expenditure (%)
2014-15	16,548	6,130	63%	17,141	10,066	59%
2015-16	18,290	5,335	71%	17,044	14,504	85%
2016-17	19,532	6,350	67%	19,790	14,312	72%
2017-18	21,337	9,753	54%	23,248	13,327	57%
2018-19	24,902	NA	NA	NA	18,653	NA

**Source:** Report of the High-Level Committee on Corporate Social Responsibility 2018 and National CSR Portal (Government Website).



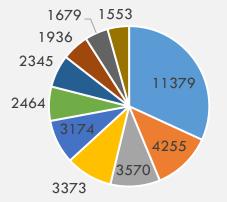
CSR

#### **Top 10 States for amount spent in CSR Activities**

S. No.	State	2014-15	2015-16	2016-17	2017-18	2018-19	Total (in	%age
							Crores)	
1.	Maharashtra	1446	2052	2488	2546	2847	11379	15.96%
2.	Karnataka	403	785	888	957	1222	4255	<b>5.97</b> %
3.	Gujarat	313	551	871	775	1059	3570	5.01%
4.	Andhra Pradesh	414	1294	753	269	643	3373	5.23%
5.	Tamil Nadu	540	633	551	627	823	3174	4.45%
6.	Delhi	237	493	521	551	662	2464	3.46%
7.	Odisha	252	624	317	469	683	2345	3.29%
8.	Rajasthan	300	501	325	264	546	1936	2.72%
9.	Uttar Pradesh	149	424	328	301	477	1679	2.36%
10.	Haryana	187	376	390	265	335	1553	2.18%

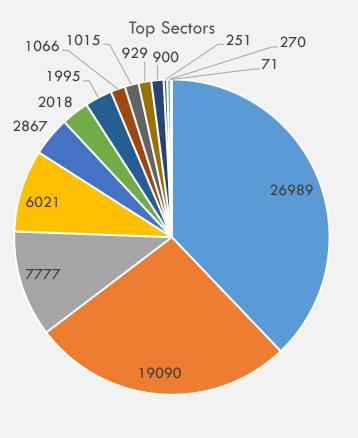
Source: National CSR Portal (Government Website)

Top 10 States





#### **Top Sectors for amount spent in CSR Activities**



#### . . . . . . . . . . . . . .

**Source:** National CSR Portal (Government Website)

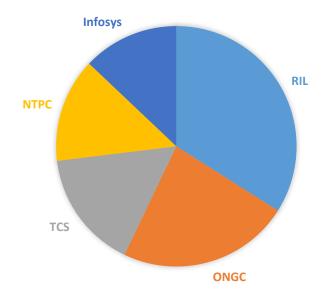
S. No.	State	Total (in	%age
		Crores)	
1.	Education and Differently Abled		
	Livelihood	26989	37.87%
2.	Health, Eradicating Hunger Poverty		6.79%
	and Malnutrition, Safe Drinking Water		
	and Sanitation	19090	
3.	Rural Development	7777	10.91%
4.			
	Environment Animal Welfare and		
	Conservation of Resources	6021	8.45%
5.	Not mentioned	2867	4.02%
6.			
	Gender Equality, Women		
	Empowerment, Old Age Homes and		
	Reducing Inequalities	2018	2.83%
7.	Any Other Fund	1995	2.80%
8.			
	Prime Minister's National Relief Fund	1066	1.50%
9.	Heritage Art and Culture	1015	1.42%
10.	Swachh Bharat Kosh	929	1.30%
11.	Encouraging Sports	900	1.26%
12.	Slum Area Development	251	0.35%
13.	Other Sectors (Technology Incubator		
	and Benefits to Armed Forces and		
	Admin Overheads	270	0.38%
14.	Clean Ganga Fund	71	0.10%

#### **Top 5 Companies for amount spent in CSR Activities**

S. No.	Company	2014-15	2015-16	2016-17	2017-18	2018-19	Total
1.	<b>Reliance Industries</b>	761	640	649	745	849	3644
2.	ONGC	495	409	505	482	587	2478
3.	TCS	218	280	380	400	434	1712
4.	NTPC	205	492	278	242	285	1502
5.	Infosys	240	202	289	313	342	1386

Source: National CSR Portal (Government Website)

#### **TOP 5 COMPANIES SPENDS FOR CSR ACTIVITIES**







## Legal Framework



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### **Applicability of Section 135**



Every company including holding or subsidiary, and a foreign company having its branch office or project office in India, having:
>> net worth of **Rs. 500 crore or more; or**>> turnover of **Rs. 1,000 crore or more; or**>> net profit of **Rs. 5 crore or more**during the immediately preceding financial year.

- Section 8 Companies are also covered under the CSR provisions.
- Section 384 empowers the Central Government to apply the provisions of CSR provisions on foreign company having its branch office or project office in India.



## **Qualified CSR Activities**



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### **Schedule VII**

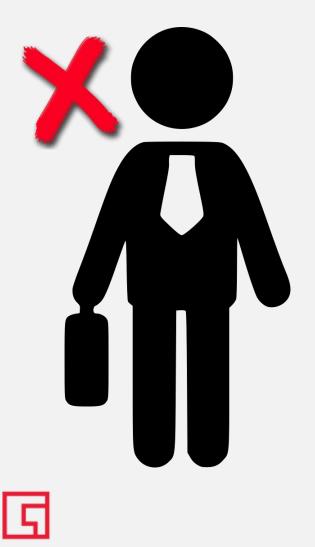


- Activities to be undertaken by the company shall be in areas or subject, specified in **Schedule VII.**
- Schedule VII is an indicative list of activities, while activities other than those mentioned in Schedule VII can be carried but in substance they should be based on subjects outlined therein.
- As per the FAQs released by MCA *(Circular No. 01/2016 dated 12/01/2016)*, activities mentioned in Schedule VII should be interpreted liberally. The items enlisted in the amended Schedule VII of the Act, are broad-based and are intended to cover a wide range of activities.





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The CSR activities that benefit only the **employees of the company and their families.** 

For example:

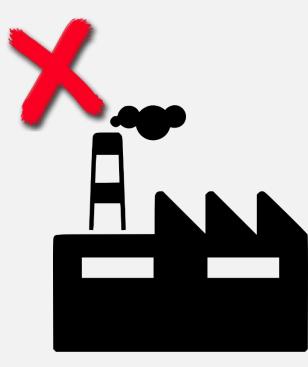
- Distributing medicines or food to employees or their families;
- Reimbursement of school fees of children of employees;

Note: Activities undertaken by a Company generally for a society which includes employees or their families are beneficiaries shall be allowed. Vide Circular No. 01/2016 dated 12/01/2016.



Contribution of any amount directly or indirectly to any **political party.** 

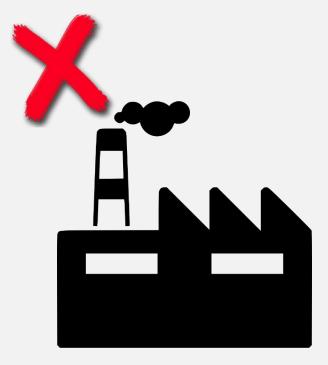




## Activities undertaken by the company in pursuance of its normal course of business.

- The term normal course of business **is not defined** under the Act and CSR Rules.
- Black's Law Dictionary (8th edn.) defines 'ordinary course of business' as 'the normal routine in managing a trade or business' and terms it as 'regular course of business', 'ordinary course', 'regular course'.

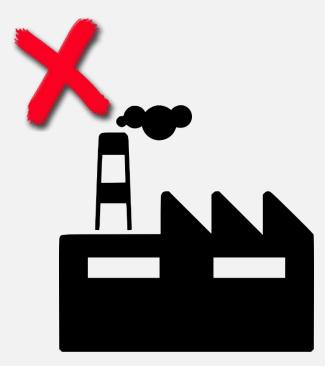




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- Solution № In the context of CSR, 'normal course of business' would mean that any activity which is undertaken by it regularly would constitute to CSR but in this regard the necessary factors to be considered is to verify that such activity
  - a) must be in conformity with the CSR Policy and Schedule VII to the Act; and
  - b) shall not be undertaken with the profit motive.





➤ In this regard, a reference may be given to an affidavit dated 28.03.2014 filed by the Ministry of Corporate Affairs in the case of Mohd. Ahmad (Minor) vs. Union of India and Ors (W.P. (Civil) 7279/2013) which clarified the scope of normal course of business used in Rules 4 and 6 of the Rules, by giving the following example-

"....a pharmaceutical company donating medicines/drugs within section 135 read with Schedule VII to the Act is a CSR Activity, as the same is not an activity undertaken in pursuance of its normal course of business which is relatable to health care or any other entry in Schedule VII."





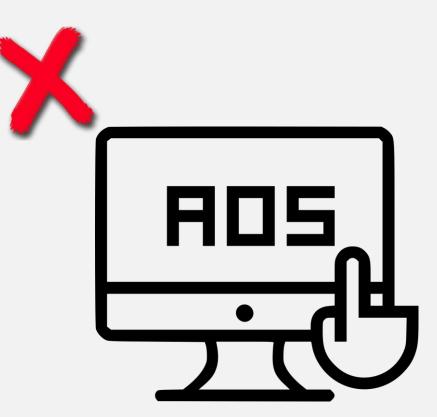
#### Activities undertaken outside India.

As per CSR Rules, the activities undertaken outside India will not be considered for purpose of CSR.

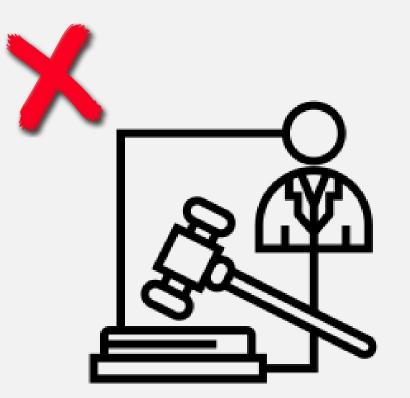
The Rule is not clear on an issue i.e. where the beneficiary is an Indian resident.

Solution Will sending students on scholarship to study outside India will not be counted towards CSR.

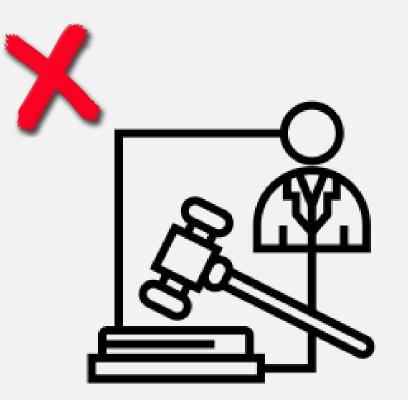




One-off events such as marathons/ awards/ charitable contribution/ advertisement/ sponsorships of TV programmes etc. *Vide Circular No. 01/2016 dated 12/01/2016.* 



Expenses incurred by companies for the fulfilment of any other Act/ Statute of regulations (such as Labour Laws, Land Acquisition Act, 2013, Apprentice Act, 1961 etc.) *Vide Circular No. 01/2016 dated 12/01/2016.* 



Contribution to Chief Ministers Relief Fund. Vide Circular No. 15/2020 dated 10/04/2020.



#### **Locality for CSR Expenditure**



- Solution While undertaking CSR projects or activities, preference shall be given to the **local area where the company operates**.
- This requirement was provided primarily for manufacturing companies, in order to facilitate development of their near by areas.
- In case of companies with offices across states or Country, expenditure can be undertaken at any place, where it operates.



## **CSR Expenditure**



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#### **Minimum CSR Expenditure**



The Board of every eligible company shall ensure it spends in every financial year, **at least 2% of the average net profits** of the company made during the **three immediately preceding financial years** in pursuance of its CSR Policy.

In case average net profit is negative, no CSR expenditure needs to be undertaken.

Transferring necessary CSR Funds to Trust/Section 8 etc., will amount to meeting CSR obligation.

Creating provision in books towards CSR expenditure will not amount to meeting CSR obligation.



#### **Net Profits under CSR**



- >>> Net Profit calculation is required
  - For the purpose of determining eligibility to comply Section 135;
  - For purpose of calculating amount of CSR expenditure
- Before the Companies (Amendment) Act, 2019, there was of confusion with respect to manner of calculation Net Profit under Section 135.
- Section 135, shall mean following:
  - Net profit be calculated in accordance with the provisions of section 198;
  - Adjustments as provided under the Rules.

#### **Net Profits under CSR**



Section 198 provides the list of items which are eligible for credit and debit for purpose of calculating the net profits.

#### $\sim$ Rules provides for following additional exclusions from income

- any profit arising from any overseas branch(es); and
- any dividend received from other companies in India, which are covered and complying with the CSR provisions.



## **Issues connected with CSR Expenditure**



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#### **Issues connected with CSR Expenditure**

Solution Whether a company is required to under CSR expenditure even if its in existence for last than 3 years?

Yes.

Solution Section 2018 Section 2

No.

Solutions Whether a company is required to under CSR expenditure if it has losses during the financial year in which expenditure is required?

Yes, if it has average net profits during last three financial year.



#### **Issues connected with CSR Expenditure**

Solution Whether a company can incur expenditure beyond 2% of average net profits for last three financial years?

Yes, but if expenditure exceeds 5% of net profits as mentioned in Section 181, then approval of shareholders will be required in case of contribution to charitable and other bonafide funds.

Solution Whether a company can carry forward its CSR expenditure during the next financial year?

The Act is silent on this but any expenditure based on carry forward obligation shall be over and above the expenditure due for that financial year *(Vide Circular No. 01/2016 dated 12/01/2016).* 

#### Whether a company can carry forward excess CSR expenditure during a FY to the next financial year?

Not allowed as on date

# **Failure to incur CSR** expenditure



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#### **Failure to incur CSR expenditure**



In case of failure to incur requisite CSR expenditure, Board will have to give necessary explanation in Board report.

Solution Failure to incur expenditure is not a default under the Act, provided disclosure is made.

Search Failure to make disclosure in Board report, attract penal provisions.

In case of default, the company shall be punishable with fine which shall not be less than Rs 50,000 but upto Rs 2,500,000. Every officer who is in default shall be punishable with imprisonment for a term upto 3 years or with fine which shall not be less than Rs 50,000 upto Rs 5,00,000 or with both.



#### **Failure to incur CSR expenditure**



>>> MCA has been sending notices to Companies to share information on reasons with respect to failure to meet CSR expenditure.

It is therefore necessary that CSR Committee and Board meeting minutes should clearly reflect the efforts taken towards undertaking CSR activities or projects.





## Implementation of CSR Policy



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#### **Implementation of CSR Policy**



- Solution Section Secti
- This is a very important responsibility cast on the CSR Committee.



#### **Implementation of CSR Policy**



#### How to ensure policy implementation?

# **Implementation of CSR Policy**



# Why implementation is important?

Solution Section 2017 Section 2

In case of failure of Board to incur CSR expenditure, questions can be raised to the members of CSR Committee, as to efforts made by them in ensuring the expenditure.





# **Taxation aspect on CSR Expenditure**



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# **Taxation aspect**

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- Solution Section 30 to 36 of Income Tax Act. (Vide Circular No 01/2015 dated 21-01-2015 issued by the CBDT)
- CSR spending on several activities like contributions to PM CARES Fund, PM Relief Fund, scientific research, rural development projects, skill development projects, agricultural extension projects, etc., which find place in Schedule VII, already enjoy exemptions under different sections of the Income Tax Act, 1961.

(Vide Circular No. 01/2016 dated 12/01/2016)





# Manner of undertaking CSR Activities



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# Manner of undertaking CSR Activities



undertaking similar programs and the company has specified the modalities, monitoring and reporting mechanism of such programs



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# **Section 8 Company**

Either singly or with other company or by the Government or entity established under an Act of Parliament or State legislature

### **Registered Trust**

Having track record of 3 years in 闔

undertaking similar programs and the company has specified the modalities, monitoring and reporting mechanism of such programs



**Board may** undertake CSR activities directly or through



## **Registered Trust**

Either singly or alongwith any other companyor by the Government or entity established under an Act of Parliament or State legislature

<u><u>R</u></u>

### **Registered Society**

Having track record of 3 years in undertaking similar programs and the company has specified the modalities, monitoring and reporting mechanism of such programs



### **Registered Society**

Either singly or alongwith any other companyor by the Government or entity established under an Act of Parliament or State legislature



# Manner of undertaking CSR Activities

- Solution Soluti Solution Solution Solution Solution Solution Solution S
- $\sim$  It is not necessary that Director of the company should be the trustee of the Trust .
- Trust/Society/Section 8, set-up by a company can also engage other NGOs to carry out the CSR activities.



# Manner of undertaking CSR Activities



# **Administration Overheads**

I. Expenditure on building CSR capabilities of own and implementing agency;

II. Towards administration overheads

shall not exceed **5% of total CSR expenditure** of the company in one financial year.

As per Cost Accounting Standards on Administrative Overheads (CAS-11), it shall be generally the cost of resources consumed in activities related to general management and administration of organization like employee cost, shared service cost, office supplies, legal cost etc.



# **Administration Overheads**



Expenditure on activities like **identification of implementing partner, examining CSR proposals, hiring of monitoring agency, employee cost of CSR team etc.,** can be considered within administrative overhead.

Expenditure which are directly connected with CSR activity, shall form part of CSR expenditure. For eg., salaries of teacher hired for giving tuition class to EWS students.





# Amendments not yet Enforced



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- The Amendment Act, seems to shift the principle from Comply or Explain to Comply only.
- >>> Provisions inserted though not notified, provides for mandatory expenditure.
- Solutions Failure to spend requisite amount during any financial year has been divided into amount related to ongoing projects and otherwise.
- Solution Where amount doesn't relate to any ongoing project, then in case of failure to spend the same, the same will have to mandatorily transferred to a Fund specified in Schedule VII, within 6 months of close of financial year.

For example: if during FY 2020-21, a company fails to spend the requisite amount and there is no ongoing CSR project to which it is related, then company has to mandatorily transfer within 6 months of close of FY 2020-21.



Any amount remaining unspent during a financial year, pursuant to any ongoing project, shall be transferred by the company within a period of 30 days from the end of the financial year to a special account to be opened by the company in that behalf for that financial year in any scheduled bank to be called the Unspent Corporate Social Responsibility Account.

**Note:** Separate account for each FY needs to be opened

Such amount shall be spent within a period of 3 financial years from the date of such transfer, failing which, the company shall transfer the same to a Fund specified in Schedule VII, within a period of 30 days from the date of completion of the third financial year.

So amount transferred for FY 2020-21 to such an account, has to be utilized for the project upto FY 2023-24, otherwise shall be transferred to a fund specified in Schedule VII.

As per the draft CSR Rules, "Ongoing Projects" means

- a multi-year project undertaken by a Company in fulfilment of its CSR obligation; and
- project timelines shall not exceed 3 years excluding the financial year in which it was commenced; and
- projects that were initially not approved as a multi-year project but whose duration has been extended beyond a year by the Board based on reasonable justification.

# **Key Issues:**

- Projects beyond 3 years not recognized.
- What about ongoing projects which are beyond 3 years
- What if project is delayed beyond 3 years



- Empowering the Central Government to give such general or special directions to a company or class of companies as it considers necessary to ensure compliance of provisions of this section and such company or class of companies shall comply with such directions.
- Solution Clarified that companies which are in existence for less than 3 years, will require to calculate average of net profits basis number of years since incorporation
- >>> Made non-compliance of provisions with respect to:
  - failure to undertake expenditure; or
  - failure to explain in board report; or
  - failure to transfer amount to specified or unspent account as a **criminal offence.**



➣ In case of default:

Company shall be punishable with:	Every officer of the company who is in default shall be punishable with:
Fine: Minimum- Rs. 50 thousand; Maximum- Rs. 25 lakh.	Imprisonment: Maximum- 3 years OR Fine: Minimum- Rs. 50 thousand; Maximum- Rs. 5 lakh. OR Both





# **Proposed Amendments**



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# **Companies (Amendment) Bill, 2020**

Allowing **carrying forward** of a higher CSR spend beyond the minimum required amount, for set-off with CSR obligation in the next year.

CSR Obligations	Rs 2 crores
Amount Spent	Rs 3 crores
Excess spent can be adjusted next year	Rs 1 crore

Score CSR Committee constitution shall be **optional**, if the CSR expenditure does not exceed Rs. 50 lakhs.



# **Companies (Amendment) Bill, 2020**

Decriminalizing the **penal** provision inserted by the Companies (Amendment) Act, 2019 (Not yet Enforced).

Old Penal Provision	New Penal Provision
Company shall be punishable with:	Company shall be liable to:
Fine:	Penalty of twice the amount required to be
<i>Minimum-</i> Rs. 50 thousand;	transferred by the company to the Fund
<i>Maximum-</i> Rs. 25 lakh.	specified in Schedule VII or the Unspent
	CSR Account, as the case may be, or Rs. 1
Every officer of the company who is in default	t shall crore, whichever is less.
be punishable with:	AND
Imprisonment:	Every officer of the company who is in
Maximum- 3 years	default shall be liable to:
OR	Penalty of one-tenth of the amount
Fine:	required to be transferred by the company
<i>Minimum-</i> Rs. 50 thousand;	to such Fund specified in Schedule VII, or
Maximum-Rs. 5 lakh.	the Unspent CSR Account, as the case may
OR	be, or Rs. 2 lakh, whichever is less.
Both	

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Rule	Analysis
Definition of 'CSR'	Activity that significantly benefit the employees of the company and their
	families will be allowed towards CSR provided for such activity, out of
	total beneficiaries, employee shall not constitute more than 25%.
	Impact: Will bring some clarity but practical implementation will be
	challange
Definition of 'Ongoing Projects'	It is proposed to insert a new definition of <b>'Ongoing Projects'</b> .
CSR through Section 8	It is proposed that the company may undertake the CSR activity itself or
Company	through a Section 8 Company or any entity established under an Act of
	Parliament or a State legislature. However, such company/ entity shall
	register itself with the Central Government by filing the Form CSR-1.
	Impact: i. This will have a major impact on CSR landscape.
	ii. Companies will have to re-work their CSR plan and redefine various projects and activities
	iii. More than 90% of NGO sector is in form of Trust/Society etc

the person responsible for financial management shall gave a te to the Board with respect to proper utilization of CSR ture.
will have to make sure that amount spent is utilized as per CSR ect. create additional responsibility on the CFO. pany will have to strengthen the monitoring mechanism.
mmittee to frame an annual action plan in pursuance of its CSR or the purpose of carrying the CSR activities and projects.
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Rule	Analysis
CSR Reporting	Companies which have spent an average CSR amount of <b>Rs. 5 crore or</b> <b>more</b> in the three immediately preceding financial years will be required to carry <b>impact assessment</b> .
	<b>Impact:</b> While this will help companies analyse the benefit of CSR activities but will create additional cost burden.
CSR Expenditure	It is proposed to increase the limit of administrative overheads from 5% to 10% of total CSR expenditure. However, such limit shall only be applicable on the company which required to undertake impact assessment.
	Impact: Will give some window to companies to meet cost of impact assessment.
Surplus arising	from New provision relating to surplus arising from CSR projects is proposed to
CSR projects	insert. Such surplus shall be ploughed back into the same project or shall be transferred to the Unspent CSR Account.

Rule	Analysis
Creation or acquisition	It is also proposed to insert a new provision that the CSR amount may be
of assets	spent by a company for creation or acquisition of assets which only be
	held by a section 8 company having charitable objects or a public
	authority.
National Unspen	• It is proposed that the Central Government shall establish a 'National
Corporate Socia	CSR Fund' for purpose of transferring the unspent amount of
<b>Responsibility Fund</b>	companies, which shall be then used for activities outlined in Schedule VII.
	<ul> <li>It is also proposed that until such fund is created, the company shall transfer the unspent CSR amount to any fund as specified in Schedule VII.</li> </ul>
	<ul> <li>It is further proposed that the Central Government shall specify the guidelines for the manner of administration of the Fund.</li> </ul>
	<b>Impact:</b> On lines of IEPF, National CSR Fund will be established.

Rule	Analysis
Reporting of Expenditure	<ul> <li>CSR Detailed formats are proposed to provided information related to CSR activities.</li> <li>Details of amount spent/unspent for last 3 FYs.</li> <li>Details of ongoing projects.</li> <li>Details of amount transferred to unspent account.</li> <li>Details of assets acquired/created.</li> </ul>
	<b>Note</b> : From disclosure requirement, it seems that MCA may also register each CSR project and assign a project ID
International	It is proposed that a company may engage international organizations for
Organizations	the designing, monitoring, evaluation of the CSR projects; capacity building of their own personnel for CSR and implementation of a CSR project subject to the prior approval of the Central Government.



# **Issues still unaddressed**

- Solutions of Trust/Society etc amounts to meeting CSR expenditure obligation , irrespective of fact that whether the said Trust/Society has spent the same or not.
- Companies with huge CSR obligations sometimes finds it difficult to spend the entire amount during a single financial year
- ▷ Companies having losses during a FY, are still required to undertake CSR expenditure.





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The individual CSR initiatives gain significance for the corporate as these activities directly affect brand image of the company and its products or services. Q 03

Institutional investors choose to invest in companies that are high on their ESG (environmental, social and governance) compliance.



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Companies should be encouraged to align their CSR policy with their business model to effectively use their huge pool of experienced manpower.

Need to revisit Schedule VII with broader principles of holistic development, instead of an activity-based prescriptive approach.

06







Government should come out with some slogan or theme/specific focus area every year for CSR spend, for instance development of some specific sports and promotion of rural and indigenous games.

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Q 12

Need for online portal showing the thrust areas/regions for CSR spends and the areas/regions committed by individual corporates so that the efforts are widespread and not duplicated.



Q 15

Need to set up a coordinating agency to see that CSR spending of companies is harmonized for the betterment of all.

14

Smaller companies may be better off by pooling their CSR resources to collectively undertake CSR projects.









# THANK YOU

### **Pavan Kumar Vijay**

Founder , Corporate Professionals & Past President-ICSI

# **Ankit Singhi**

Partner & Head- Corporate Affairs & Compliances Corporate Professionals Consultants LLP

